

Tracking Number: SIF/2016/100195

PHARMACY COUNCIL OF INDIA

**Standard Inspection Format (S.I.F) for institutions conducting
D Pharm**

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-A)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

**NAME OF THE INSPECTORS: 1.
(IN BLOCK LETTERS)**

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Name of the institution	Dr. J.J. Magdum Pharmacy College,Â
Complete postal address:	Shirol - Wadi Road JAYSINGPUR-416 101 Distt.Kolhapur (Maharashtra)
Telephone number with STD Code	02322 227686
Fax No	02322227686
Email	jjmph2012@gmail.com
Year of establishment	1993
Status of the course conducting body	Trust

A - I.2

Name of the Society/Trust/Management	DR J J MAGDUM TRUST
Address	DR.J. J. MAGDUM TRUST JAYSINGPUR, TAL- SHIROL, DIST- KOLHAPUR PIN-416101 MAHARASHTRA STATE
Telephone Number with STD Code	02322 221829
Fax No	02322221831
Email	jjmagdumtrust@gmail.com
Website	jjmpharmacy.com

A - I.3

Name of the person to be contacted by phone	MR V J MAGDUM
Designation	CHAIRMAN
Address	139/140 DR J J MAGDUM HSG. SOCIETY , JAYSINGPUR.
STD Code	02322
Telephone Number	
Office	02322227686

Residence 227686
 Mobile 9881459992
 Fax No 02322227686
 Email vjmagdum2002@yahoo.co.in

A - I.4

Name of the Head of the Institution MR B K KOTHALI
 Address 16, SIDDHIVINAYAK SOCIETY, AGARBHAG,
 JAYSINGPUR, TAL-SHIROL, DIST-KOLHAPUR

Signature of the Head of the Institution

Signature of the Inspectors

A - I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFLIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
D Pharm	2016-2017	Yet not received	04/05/2016	

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
D Pharm	2016-2017	Approved Letter No & Date	17-1/2014-PCI/19958-20415 Dt-11/07/2014	3096/9017/195/96	0	
		Approved Intake	60	60	0	
		Actually Admitted	60	60	0	

c. STATUS OF APPLICATION

Course	Extension of Approval	Increase in Intake of Seats	Current Intake	Remarks Proposed increase in Intake
D Pharm	Yes	No	60	0

Note: Enclose relevant documents

A - I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?
 If yes, give status No

A - I.6 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	No
Multi Institutional Campus	Yes

Examining Authority:	Diploma Course
Name with Complete Postal address, telephone No. and STD Code.	The Secretary, Maharashtra State, Board of Technical Education Govt. Polytechnic Building, III Floor, 49, Kherwadi, Ali Yawar Jung Marg, Bandra (E), MUMBAI - 400 051 (Maharashtra)

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION**B - I.1**

Name of the Principal

Mr Kothali B K

Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	05 Years	19	
	PhD (Desirable)	No	02 Years		

* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
D Pharm	11/02/2014	To procure some new equipments for upliftment of profession	Yes	No

* Enclose Documents

B - I.3

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	Yes	Yes	
Non-Teaching Staff	State Government	Yes	Yes	Yes	

B - I.4

D Pharm Course: Admission statement for the past three years

ACADEMIC YEAR	2014-2015	2015-2016	2016-2017
Sanctioned	60	60	60
No. of Admissions	60	60	60
Unfilled Seats	0	0	0
No of Excess Admission	0	0	0

B - I.5

Academic information: Percentage of D Pharm results for the past three years:

ACADEMIC YEAR	2014-2015	2015-2016	2016-2017
D Pharm	62	89	

Signature of the Head of the Institution

Signature of the Inspectors

B - II

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit(Yes/No)?	No
If no give reasons	Since it is a diploma College university level NSS unit has not been established .
NSS Program Officer's Name	NIL
Programme Conducted Details	NIL
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Not Available
Sports Ground	Shared
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course	Yes
Organization/Institution/Trust/Society Name	
Complete Postal Address.	
Telephone No.	
Nature of Association	

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	6543248.00	1.	Building	0.00	
3.	Library Fee	0.00	2.	Equipment	19955.00	
4.	Sports Fee	0.00	3.	Others	115605.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	764565.00	1.	Salary	4958810.00	
			2.	Maintenance Expenditure		
				i. College	198762.00	
				ii. Others	54020.00	
			3.	University Fee	15000.00	
			4.	Apex Bodies Fee	150000.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the College	0.00	
			7.	Others	1220667.00	
			8.	Misc. Expenditure	8924.00	
	Total	7307813.00		Total	6606183.00	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

a. Building	Own
b Land:	
c. Building	Own
i) Leased or own	Own
Sale / Agreement deed (records to be enclosed)	--
i) Leased/Rented â€ (Record to be enclosed)	Enclosed
ii) If Own (Approved Building plan & sale deed to be enclosed)	Enclosed
d. Total Area of the college building in Sq.mts	
Built up Area	1465
Amenities and Circulation Area	318

2. Class Rooms

Total Number of Class rooms provided					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
D.Pharm	02	2	90 sq. mts each	188	

[* To accomodate 60 students]

3. Laboratory requirement

Sl.No.	Infrastructure for	Available No.	Area in Sq. mts	Remarks
1	Laboratory Area for D.Pharm Course	5	430	
2	Pharmaceutics	1	107	
3	Pharmaceutical Chemistry	1	81	
4	Physiology and Pharmacology	1	55	
5	Pharmacy Practice	1	94	
6	Pharmacognosy	1	93	
7	Animal House	1	10	
8	Preparation Room for each lab	3	32	
9	Area of the Machine Room	1	111	
10	Aseptic Room	2	0	
11	Store Room I	1	20	
12	Store Room II Inflammable chemicals	1	20	

Signature of the Head of the Institution

Signature of the Inspectors

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

- All the Laboratories should be well lit & ventilated.
- All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
- The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
- The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
- Balance room should be attached to the cocerned laboratories.

4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	20 Sq. mts	1	20	
2	Office - I (including confidential room)	01	40 Sq. mts	1	34	
3	Staff / Faculty Rooms for D. Pharm course	01	30 Sq. mts	0	0	
4	Library with computer and reprographic facilities	01	100 Sq. mts	1	158	
5	Museum	01	30 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	33	
6	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	202	
7	Herbal Garden (Desirable)	01	Adequate Number of Medical Plants	1	100	

5. Student Facilities

Sl. No.	Name of Infrastructure	Requirements (in Number)	Requirements (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	40 Sq. mts	1	40	
2	Boy's Common Room (Essential)	01	40 Sq. mts	1	50	
3	Toilet Blocks for Girls	01	25 Sq. mts	1	25	
4	Toilet Blocks for Boys	01	25 Sq. mts	1	25	
5	Drinking Water facility - Water cooler (Essential)	01	--	2	0	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	0	0	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or	0	0	

			20 Sq.mts/Room (Triple occupancy)			
8	Power Backup Provision (Desirable)	01	--	1	0	
9	Canteen	01	100 sq mts.	0	0	

6. Computer and other Facilities

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq.mts	
Computer (Latest Configuration)	1 syste, for every 10 students (UG & PG)	27	55	
Printers	1 Printer for every 10 computers	3	0	
Xerox Machine	01	--	--	
Multi Media Projector	02	2	0	

7. Amenities(Desirable)

Name	Requirment as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	0	0		
Staff Quarters	6 x 80 Sq. mts	0	0	All staff is local	
Parking Area fro staff and students		0	0		
Bank Extension Counter		0	0		
Cooperative Stores		0	0		
Guest House	80 Sq. mts	0	0		
Transport Facility for students		1	0		
Medical Fecilities(First Aid)		1	0		

8.A. Library Books and Periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volums(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	75	750 adequate coverage of a large number	752	3860	

			of standard text books and titles in all disciplines of pharmacy			
2	Annual Addition of Books		75 books per year	9	185	
3	Periodicals Hard Copies/Online		06 National Journals Indian Journal of Pharmaceutical Sciences Indian Journal of Pharmaceutical Education and Research Journal of Hospital Pharmacy Indian Journal of Pharmacology CIMS, MIMS Indian Journal of Experimental Biology.	11	11	
4	Library timings			10 am to 6 pm		

8.B. Subject wise Classification

Sl. No.	Subject	Available Titles	Available Numbers	Remarks of the Inspectors
1	Pharmaceutics 1	139	711	
2	Pharmaceutical Chemistry 1	140	732	
3	Pharmacognosy	71	349	
4	Biochemistry and Clinical Pathology	69	294	
5	Human Anatomy and Physiology	34	299	
6	Health Education and Community Pharmacy	23	256	
7	Pharmaceutics II	0	0	
8	Pharmaceutical Chemistry II	0	0	
9	Pharmacology and Toxicology	80	354	
10	Pharmaceutical Jurisprudence	34	252	
11	Drug Store and Business Management	34	216	
12	Hospital and Clinical Pharmacy	34	251	

8.C. Library Staff

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	D.Lib.	1	Available	
2	Library Attenders	10+2 / PUC	2	Available	

Note: The information provided will be assessed in giving the period of approval

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS**Course Curriculum****1. Student Staff Ratio:**

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
D. Pharm	1:60	1 : 20	

2. Date of Commencement of session

Commencement	Completion
20/06/2016	24/03/2017

3. Vacation

	No of Days		No of Days
Summer :	40	Winter :	6

4. Total No. of working days

218

5. Time Table copy Enclosed

Yes

6. Whether the prescribed numbers of classes are being conductud as per PCI norms**I D.Pharm**

Class/Subj ect	Theory		Practicals				Remark of the Inspect or
	Prescrib ed No of Hours	No of Hours Conduct ed	Prescrib ed No of Hours	No of Hours Conduct ed	Prescrib ed No of Classes	No of Classes Conduct ed	
Pharmaceuti cs -I	75	76	100	100	25	25	
Pharmaceuti cs Chemistry -I	75	86	75	75	25	25	
Pharmacogn osy	75	75	75	75	25	25	
Biochemistry and Clinical Pathology	50	50	75	81	25	25	
Human Anatomy and Physiology	75	86	50	50	25	25	
Health Education and Community Pharmacy	50	57	--	0	--	0	

II D.Pharm

Class/Subject	Theory		Practicals				Remark of the Inspector
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Classes	No of Classes Conducted	
Pharmaceutics -II	75	86	100	104	25	25	
Pharmaceutics Chemistry -II	100	103	75	75	25	25	
Pharmacology and Toxicology	75	80	50	50	25	25	
Pharmaceutical Jurisprudence	50	54	--	0	--	0	
Drug Store and Business Management	75	78	--	0	--	0	
Hospital and Clinical Pharmacy	75	86	50	52	25	26	

7. Whether Internal Assessments are conducted periodically as per PCI norms -

8. Whether Evaluation of the internal assessments is Fair --

Class	No of Candidates scored more than 80%		No of Candidates scored 60% - 80%		No of Candidates scored 50% - 60%		No of Candidates scored less than 50%		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I D.Pharm	0.00	2.00	18.00	51.00	26.00	5.00	14.00	0.00	
II D.Pharm	0.00	7.00	27.00	39.00	17.00	0.00	2.00	0.00	

9. Work load of Faculty members for D. Pharm

S.No.	Name of Faculty	Subjects Taught	D. Pharm				Total Work Load	Remarks of the Inspectors
			I D. Ph		II D. Ph			
			Th	Pr	Th	Pr		
1	Dr. ANUJA ANIRUDDHA KULKARNI	HOSPITAL AND CLINICAL PHARMACY HUMAN ANATOMY AND PHYSIOLOGY	03	04	30	60	97	
2	Dr. ARCHANA ABHAYAKUMAR PATIL	BIOCHEMISTRY AND CLINICAL PATHOLOGY PHARMACEUTICAL CHEMISTRY II	20	90	04	03	117	

3	Dr. KHOT VIDYARANI SUJITKUMAR	PHARMACEUTICS I PHARMACOLOGY AND TOXICOLOGY	0 0	8 0	0 3	0 6	8 9
4	Dr. RUPALI PRATIK CHITLANGE	HEALTH EDUCATION COMMUNITY PHARMACY HUMAN ANATOMY PHYSIOLOGY PHARMACOGNOSY	2 0 0	0 2 3	0 0 0	0 0 0	2 2 3
5	Mr. AVINASH BABASO DANOLE	PHARMACEUTICAL CHEMISTRY I PHARMACEUTICAL CHEMISTRY II	3 0	9 6	0 0	0 0	12 6
6	Mr. BHARATESHWAR KALLAPPA KOTHALI	PHARMACEUTICAL JURISPRUDENCE PHARMACEUTICS I	0 3	0 0	2 0	0 0	2 3
7	Mr. SHASHIKANT SUDARSHAN UPADHYE	PHARMACEUTICS I PHARMACEUTICS II	0 3	4 12	0 0	0 0	4 15
8	Mrs. AISHWARYA KUMAR APTE	DRUG STORE AND BUSINESS MANAGEMENT PHARMACOGNOSY	0 3	0 6	3 0	0 0	3 9

Signature of the Head of the Institution

Signature of the Inspectors

IV - PERSONNEL TEACHING STAFF

1. Details of Teaching Faculty for D. Pharm Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience		State Pharmacy Council Reg No.	Signature of the Faculty	Remarks of the Inspectors
					After UG In Years	After PG In Years			
1	AISHWARYA KUMAR APTE	Lecturer	B Pharm,	03/07/1996	20.4	1.0	21826		
2	ARCHANA ABHAYAKUMAR PATIL	Lecturer	B Pharm,	05/09/2005	11.2	0.0	81759		
3	ANUJA ANIRUDDHA KULKARNI	Lecturer	B Pharm,	01/07/1998	18.4	2.0	38837		
4	BHARATESHWAR KALLAPPA KOTHALI	Principal/Director	M Pharm, B Pharm,	01/10/2008	8.1	11.2	39201		
5	KHOT VIDYARANI SUJITKUMAR	Lecturer	B Pharm, M Pharm,	20/06/2013	3.4	0.0	65232		
6	RUPALI PRATIK CHITLANGE	Lecturer	B Pharm, M Pharm,	01/07/2016	0.4	1.0	98761		

2. Qualification and Number of Staff Members

Number of staff members required: 07

Qualification						
B Pharm		M Pharm		PhD		Others
16		7		0		0 Part Time

3. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
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MRS. APTE A.K. MRS. KULKARNI A.A. MR. KOTHALI B.K.	Duration of 15 year and above	37.5
MRS.A.A.PATIL	Duration of 10 year and above	12.5
MRS.V.S.KHOT	Duration of 5 year and above	12.5
MR.S.S.UPADHYE MR.A.B.DANOLE MRS.R.P.CHITLANGE	Less than 5 years	37.5

4. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
MR. KOTHALI B.K. MRS. APTE A.K. MRS. KULKARNI A.A. MRS. PATIL A.A. MRS.KHOT V.S. MR.UPADHYE S.S. MR.DANOLE A.B. MRS.CHITLANGE R.P.	% of faculty retained in last 3 yrs	Yes	No	No	No

5. Number of Non-teaching staff available for D. Pharm course for intake of 60 students:



Sl No.	Designation	Required Number	Required Qualification	Available Number Qualification	Remarks of the Inspectors
1	Laboratory technician	02	D. Pharm	2 B sc D Pharm	
2	Labortory Assistants/ Attenders	04	SSLC	0	
3	Office Superintendent	1	Degree	1 B sc	
4	Accountant cum Clark	1	Degree	1 B com	
5	Store keeper	1	D. Pharm	1 B sc	
6	Computer Data Operator	1	10+2 with computer training	1 B Com	
7	Peon	2	SSLC	6 12TH	
8	Cleaning personnel	04	---	1 7 TH	
9	Gardener	01	---	1 10 TH	

6. Scale of pay for Teaching faculty (to be enclosed):

S. No.	Name	Qualification	Designation	Basic Pay	D. P.	D A	H R A	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No	EPF A/C No	Total	Signature
										PT	TD S	EPF					
1	AISHWARYA KUMAR APTE	B Pharm,	Lecturer	48690	0	8277	4869	0	800	1800	5000	0	14910100072614	AEIPA8188H	MH/102768/01	62636	
2	ARCHANA ABHAYAK UMAR PATIL	B Pharm,	Lecturer	24470	0	4160	2447	0	800	1800	0	0	14910100315799	AUOPP3259J	MH/102768/05	31877	
3	ANUJA	B	Lecturer	3280	0	5532	0	800	1800	1000	0	0	14930100	AIOPK21	MH/1027	425	



	ANIRUDDH A KULKARNI	Pharm,		60		86	86			00	00	029133	07J	68/03	32	
4	BHARATES HVAR KALLAPPA KOTHALI	M Pharm, B Pharm,	Principal/D irector	547 00	0	92 99	54 70	0	800	18 00	70 00	0	14910100 072663	AHJPK4 232G	MH/1027 68/02	702 69
5	KHOT VIDYARANI SUJITKUM AR	B Pharm, M Pharm,	Lecturer	206 00	0	35 02	20 60	0	800	0	0	0	14910100 315831	ASSPK6 198F		269 62
6	AVINASH BABASO DANOLE	B Pharm,	Lecturer	206 00	0	35 02	20 60	0	800	0	0	0	14910100 326648	AYBPD5 144P		269 62
7	RUPALI PRATIK CHITLANG E	B Pharm, M Pharm,	Lecturer	206 00	0	35 02	20 60	0	800	0	0	0	14910100 338585	AMYPG0 882A		269 62
8	SHASHIKA NT SUDARSH AN UPADHYE	B Pharm, M Pharm,	Lecturer	206 00	0	35 02	20 60	0	800	0	0	0	14910100 326564	ACAPU7 511L		269 62

7. Whether facilities for Research / Higher studies are provided to the faculty?

	
Yes	No



(Inspectors to verify documents pertaining to the above)

8. Whether faculty members are allowed to attend workshops and seminars?



	
Yes	No

(Inspectors to verify documents pertaining to the above)

**9. Scope for the promotion for faculty:
Promotions**

	
Yes	No



10. Gratuity Provided

	
Yes	No

11. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	DOJ	Experience
MR. DEVARSHI AJIT B.	Office Superintendent	B sc	17/01/1997	19
MR. JAGDALE NITIN TUKARAM	Accountant	B com	04/03/1999	17
MR. AWATE K.A.	Store keeper	B sc	01/02/1997	19
MR. DEVARSHI AMOL B.	Laboratory Technician	B sc D Pharm	03/12/2002	13
MR. KOLI R.B.	Peon	12TH	01/08/1996	20
MR. VHARATE V.N.	Peon	12TH	01/02/1997	19
MR. MAGDUM D.S.	Peon	12TH	01/08/2000	15
MR. PATIL S.R.	Peon	ITI	01/01/2003	13
MR. KOLI A.V.	Peon	12 TH	01/09/2001	15
MR. PATIL U.M.	Peon	12TH	01/12/2001	14
MR. MULLA L.H.	Gardener	10 TH	08/08/2001	15
MR. KAMBLE S.R.	Cleaning personnel	7 TH	01/08/2008	5
MR.GOURAJ E S.N.	Laboratory Technician	B Pharm	01/07/2016	04
MR.KAMBLE P.M.	Computer Data Operator	B Com	01/07/2016	01

12. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.

	
Yes	No

Signature of the Head of the Institution

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained (Essential)			
Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	

3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	No	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	No	

PART - VI

**Financial Resource Allocation and Utilization for the past Three years
(Audited Accounts for the previous year to be enclosed)**

Expenditure in Rs. 2014-2015			Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
7200000	150000	7050000	7400000	375000	6749000	8200000	300000	7900000	

**Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years
(Enclose purchase invoice)**

Total budget allocated	Sanctioned	Incur red	Total budget allocated	Sanctioned	Incur red	Total budget allocated	Sanctioned	Incur red	Remarks of the Inspectors*
Chemicals	150000	149049	Chemicals	80000	71085	Chemicals	100000	0	
Glassware	25000	28659	Glassware	20000	20648	Glassware	0	0	
Equipment	19955	25000	Equipment	165502	170000	Equipment	0	100000	
Books	100000	92423	Books	75000	73428	Books	80000	0	
Journals	45000	43994	Journals	45000	42892	Journals	35000	28440	

*Last three years including this academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII – EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for D Pharm

Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Continuous Hot Extraction Equipment	5	5	Yes	
2	Conical Percolator	5	20	Yes	
3	Tincture Press	1	1	Yes	
4	Hand Grinding Mill	1	5	Yes	
5	Disintegrator	1	1	Yes	
6	Ball mill	1	1	Yes	
7	Hand operated Tablet machine	1	2	Yes	
8	Tablet Coating Pan unit with hot air blower laboratory size	1	1	Yes	
9	Polishing pan laboratory size	1	1	Yes	
10	Monsanto™s hardness tester	1	2	Yes	
11	Pfizer type hardness tester	1	2	Yes	
12	Tablet disintegration test apparatus IP	1	1	Yes	
13	Tablet dissolution test apparatus IP	1	1	Yes	
14	Granulating sieve set	10	20	Yes	
15	Tablet counter – small size	5	5	Yes	
16	Friability tester	1	1	Yes	
17	Collapsible tube – Filling and sealing equipment	1	2	Yes	
18	Capsule filling machine – Lab size	1	1	Yes	
19	Digital balance	1	1	Yes	
20	Distillation unit for distilled water	2	2	Yes	
21	Deionisation unit	1	1	Yes	
22	Glass distillation unit for water for injection	1	2	Yes	
23	Ampoule washing machine	1	1	Yes	
24	Ampoule filling and sealing machine	1	1	Yes	
25	Sintered glass filters for bacteria proof filtration (four different grades)	0	60	Yes	
26	Millipore filter (3 grades)	0	6	Yes	
27	Autoclave	1	1	Yes	
28	Hot air sterilizer	1	2	Yes	
29	Incubator	1	2	Yes	
30	Aseptic cabinet	1	2	Yes	
31	Ampoule clarity test equipment	1	1	Yes	
32	Blender	1	1	Yes	
33	Sieves set (Pharmacopoeial standard)	2	5	Yes	
34	Lab Centrifuge	1	1	Yes	
35	Ointment slab	0	40	Yes	
36	Ointment spatula	0	40	Yes	
37	Pestle and mortar porcelain	0	40	Yes	
38	Pestle and mortar glass	0	13	Yes	
39	Suppository moulds of three sizes	0	20	Yes	
40	Refrigerator	1	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Refractometer	1	1	Yes	
2	Polarimeter	1	1	Yes	
3	Photoelectric colorimeter	1	1	Yes	
4	Ph meter	1	1	Yes	
5	Atomic model set	2	2	Yes	
6	Electronic balance	1	1	Yes	
7	Periodic table chart	0	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Physiology & Pharmacology Laboratory

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Haemoglobinometer	20	20	Yes	
2	Haemocytometer	10	10	Yes	
3	Student's organ bath	1	3	Yes	
4	Sherrington's rotating drum	1	5	Yes	
5	Frog board	0	10	Yes	
6	Tray (dissecting)	0	0	Yes	
7	Frontal writing lever	0	10	Yes	
8	Aeration tube	0	2	Yes	
9	Telethermometer	1	1	Yes	
10	Pole climbing apparatus	1	1	Yes	
11	Histamine chamber	1	1	Yes	
12	Simple lever	0	8	Yes	
13	Sterling heart lever	0	8	Yes	
14	Aerator	0	5	Yes	
15	Histological Slides	0	40	Yes	
16	Sphygmomanometer (B.P. apparatus)	5	5	Yes	
17	Stethoscope	5	5	Yes	
18	First aid equipment	0	5	Yes	
19	Contraceptive device	0	5	Yes	
20	Dissecting (surgical) instruments	0	2	Yes	
21	Balance for weighing small Animals	1	1	Yes	
22	Kymograph paper	0	1	Yes	
23	Actophotometer	1	1	Yes	
24	Analgesiometer	1	1	Yes	
25	Thermometer	0	10	Yes	
26	Plastic animal cage	0	10	Yes	
27	Double unit organ bath with thermostat	1	1	Yes	
28	Refrigerator	1	1	Yes	
29	Digital balance	1	1	Yes	
30	Charts	0	25	Yes	
31	Human skeleton	1	1	Yes	
32	Anatomical specimen (Heart, brain, eye,,ear,,reproductive system etc.,)	0	5	Yes	
33	Electro-convulsimeter	1	1	Yes	

34	Stop watch	0	7	Yes	
35	Clamp, boss heads, screw clips	0	0	Yes	
36	Syme's Cannula	0	15	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmacognosy Laboratory

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Projection Microscope	1	1	Yes	
2	Charts (different types)	0	60	Yes	
3	Models (different types)	0	60	Yes	
4	Permanent Slides	0	10	Yes	
5	Slides and Cover Slips	0	20	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmacy Practice Laboratory

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	2	2	Yes	
2	Microscope	0	20	Yes	
3	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc.)	0	40	Yes	
4	Watch glass	0	20	Yes	
5	Centrifuge	1	1	Yes	
6	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	0	30	Yes	
7	Filtration equipment	2	2	Yes	
8	Filling Machine	1	1	Yes	
9	Sealing Machine	1	1	Yes	
10	Autoclave sterilizer	1	1	Yes	
11	Membrane filter	0	5	Yes	
12	Sintered glass funnel with complete filtering assemble	0	20	Yes	
13	Small disposable membrane filter for IV admixture filtration	0	10	Yes	
14	Laminar air flow bench	1	1	Yes	
15	Vacuum pump	1	2	Yes	
16	Oven	1	2	Yes	
17	Surgical dressing	0	5	Yes	
18	Incubator	1	1	Yes	
19	PH meter	1	1	Yes	
20	Disintegration test apparatus	1	1	Yes	
21	Hardness tester	1	1	Yes	
22	Centrifuge	1	1	Yes	
23	Magnetic stirrer	1	1	Yes	
24	Thermostatic bath	1	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Signature of the Head of the Institution

Signature of the Inspectors

Observations of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific obserations if not compiled

Signature of Inspectors:

1.
2.

Note:

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
- 2. The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution

**Signature of
the
Inspectors**